**Mobility Agreement**

**Staff Mobility For Training[[1]](#endnote-1)**

**Planned period of the training activity**: from *[day/month/year]* till *[day/month/year]*

**Duration (days) – excluding travel days:** Klicken oder tippen Sie hier, um Text einzugeben.

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) | Klicken oder tippen Sie hier, um Text einzugeben. | First name (s) | Klicken oder tippen Sie hier, um Text einzugeben. |
| Seniority[[2]](#endnote-2) | Wählen Sie ein Element aus. | Nationality[[3]](#endnote-3) | Klicken oder tippen Sie hier, um Text einzugeben. |
| Sex [*M/F*] | Klicken oder tippen Sie hier, um Text einzugeben. | Academic year | 20../20.. |
| E-mail | Klicken oder tippen Sie hier, um Text einzugeben. | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | University of Art  and Design Linz | Faculty/Department | Klicken oder tippen Sie hier, um Text einzugeben. |
| Erasmus code[[4]](#endnote-4)  (if applicable) | A LINZ02 |
| Address | Hauptplatz 6  4010 Linz | Country/ Country code[[5]](#endnote-5) | Austria |
| Contact person  name and position | Regina Dicketmüller-Pointinger  International Office | Contact person e-mail / phone | [international.office@ufg.at](mailto:international.office@ufg.at)  +43 732 7898 2269 |

**The Receiving Institution / Enterprise[[6]](#endnote-6)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Klicken oder tippen Sie hier, um Text einzugeben. | | |
| Erasmus code  (if applicable) | Klicken oder tippen Sie hier, um Text einzugeben. | Faculty/Department | Klicken oder tippen Sie hier, um Text einzugeben. |
| Address | Klicken oder tippen Sie hier, um Text einzugeben. | Country/ Country code | Klicken oder tippen Sie hier, um Text einzugeben. |
| Contact person, name and position | Klicken oder tippen Sie hier, um Text einzugeben. | Contact person e-mail / phone | Klicken oder tippen Sie hier, um Text einzugeben. |
| Type of enterprise: | Klicken oder tippen Sie hier, um Text einzugeben. | Size of enterprise  (if applicable) | <250 employees  >250 employees |

#### For guidelines, please look at the end notes on page 3.

#### **Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Language of training: Klicken oder tippen Sie hier, um Text einzugeben.

|  |
| --- |
| **Overall objectives of the mobility:** |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
| **Activities to be carried out:** |
| **Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing**[[7]](#endnote-7)** this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and the receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The staff member**  Name:  Signature: Date: |

|  |
| --- |
| **The sending institution/enterprise**  Name of the responsible person: **Brigitte Vasicek**,vice rector for art and teaching  Signature: Date: |

|  |
| --- |
| **The receiving institution**  Name of the responsible person:  Signature: Date: |

1. In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types. [↑](#endnote-ref-1)
2. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-2)
3. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-3)
4. **Erasmus Code:** A unique identifier that every higher education institution that has been awarded with the Erasmus Charter for Higher Education receives.. It is only applicable to higher education institutions located in Programme Countries. [↑](#endnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-5)
6. All refererences to "**enterprise**" are only applicable to mobility for staff between Programme Countries or within Capacity Building projects. [↑](#endnote-ref-6)
7. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the sending institution (in the case of mobility with Partner Countries: the national legislation of the Programme Country). Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#endnote-ref-7)